



CANNON BUILDING
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**STATE OF DELAWARE
BOARD OF ARCHITECTS**

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PUBLIC MEETING MINUTES:	BOARD OF ARCHITECTS
MEETING DATE AND TIME:	Wednesday, October 3, 2018 at 1:30 p.m.
PLACE:	Division of Professional Regulation 861 Silver Lake Blvd., Conference Room C Cannon Bldg., Dover, Delaware 19904
MINUTES FOR APPROVAL:	November 7, 2018

MEMBERS PRESENT

Paul Guggenberger, Professional Member, President
Daniel Ridgely, Professional Member, Secretary
Robert Maffia, Professional Member
Todd Breck, Professional Member
Laura Willey, Public Member
Herbert Russell, Public Member
John Lynch, Public Member

MEMBERS ABSENT

Bryan Hutchison, Professional Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Jennifer Singh, Deputy Attorney General
Jennifer Witte, Administrative Specialist II

OTHERS PRESENT

Nancy Payne
Andy Wright

CALL TO ORDER

Mr. Guggenberger called the meeting to order at 1:33 p.m.

REVIEW OF MINUTES

A motion was made by Mr. Guggenberger, seconded by Mr. Russell, to approve the minutes from the September 5, 2018 meeting as amended. The motion was unanimously carried.

UNFINISHED BUSINESS

Conduct Deliberations from Public Hearing Regarding Proposed Amendments to Board's Rules and Regulations

Ms. Singh stated there have been no public comments received resulting from the September 5, 2018 public hearing regarding the proposed amendments to the Board's Rules and Regulations which will clarify the education requirements for applicants, change the name of the NCARB training program from Intern Development Program to Architectural Experience Program, clarify that the continuing education requirements apply to calendar years and allow licensees to seek pre-approval of continuing education units. A motion was made by Mr. Maffia, seconded by Mr. Breck, to approve the proposed amendments to the Board's rules and regulations. The motion was unanimously carried. The Board signed the final order.

NEW BUSINESS

Ratify Reciprocity Applications – NCARB Certificates

A motion was made by Mr. Breck, seconded by Mr. Lynch, to approve the architect applications of Robert Nussear, Robert Grimadi and David Almany. The motion was unanimously carried.

Complaint Status

#07-01-18 – Referred to the Attorney General's Office

#07-02-18 – Assigned

Review and Consider Recommendation of Chief Hearing Officer

Piero Grimaldi, #S5-0006571

After review, a motion was made by Mr. Maffia, seconded by Mr. Breck, to accept the recommendation of Piero Grimaldi as presented with an amendment to the legal language regarding falsely attesting and make-up continuing education and the issuance of a Letter of Reprimand. The motion was carried by Mr. Guggenberger, Ms. Willey, Mr. Russell and Mr. Lynch. Mr. Ridgely was opposed.

Elinor Hays, #S5-0007131

After review, a motion was made by Mr. Maffia, seconded by Mr. Breck, to accept the recommendation of Elinor Hays as presented with an amendment to the legal language regarding falsely attesting and make-up continuing education and the issuance of a Letter of Reprimand. The motion was unanimously carried.

George Hibbs, #S5-0008133

After review, a motion was made by Mr. Breck, seconded by Mr. Maffia, to accept the recommendation of George Hibbs as presented with an amendment to the legal language regarding falsely attesting and make-up continuing education. The motion was unanimously carried.

Jason Szor, #S5-0007910

After review, a motion was made by Mr. Maffia, seconded by Mr. Breck, to accept the recommendation of Jason Szor as presented with an amendment to the legal language regarding falsely attesting, apply 15 HSW hours earned outside of the renewal period as make-up. The motion was unanimously carried.

Kuo Pao Lian, #S5-0008340

After review, a motion was made by Mr. Guggenberger, seconded by Mr. Maffia, to accept the recommendation of Kuo Pao Lian as presented with an amendment to the legal language regarding falsely attesting and make-up continuing education. The motion was unanimously carried.

Ratify Certificate of Authorization Applications

A motion was made by Mr. Breck, seconded by Mr. Maffia, to approve the certificate of authorization applications of Hammel, Green and Abrahamson, Inc. and HMR Architects, P.A. The motion was unanimously carried.

Review of Examination Applications

After review, a motion was made by Mr. Guggenberger, seconded by Mr. Breck to approve Oscar Enderica to sit for the examination. The motion was unanimously carried.

Review Reciprocity Applications – NCARB Certificate

After review, a motion was made by Mr. Maffia, seconded by Mr. Breck, to approve the reciprocity application of Linda Snapp. The motion was unanimously carried.

CORRESPONDENCE

There was no correspondence.

OTHER BUSINESS BEFORE THE BOARD

Ms. Witte welcomed Ms. Willey to the Board as a new public member.

Mr. Maffia stated that he will work on drafting a statement to the Director regarding the Bill for the Board to review at the November meeting.

The Board will re-review its' draft #3 of the JAC Handbook alongside the most recent copy of the Guidelines for Delaware Building officials at the next scheduled meeting.

After a brief discussion, it was decided that Mr. Maffia will draft a statement to the Director regarding the Bill for the Board to review at the October meeting.

PUBLIC COMMENT

There was no public comment.

NEXT MEETING

The next meeting will be November 7, 2018 at 1:30 p.m. in Conference Room B.

ADJOURNMENT

There being no further business, a motion was made by Mr. Maffia, seconded by Mr. Breck, to adjourn the meeting at 3:15 p.m. The motion unanimously carried.

Respectfully submitted,

Jennifer L. Witte

Administrative Specialist II